

Job Descriptions

Washington State University University Recreation Aquatics

Position: Lifeguard

Duties:

- Supervise the aquatic environment to ensure the health and safety of the patrons (70%);
- Conduct and document daily inspection of aquatic areas and equipment (5%);
- Participate in bi-weekly inservice training sessions (5%);
- Handle on site inquiries, concerns, conflict situations, rule enforcement, and discipline (5%);
- Administer first aid/handle emergency situations and complete appropriate forms as necessary (5%);
- Perform related secondary duties as assigned (10%);
- Responsible for emergency evacuation of activity areas as necessary;
- Other duties as assigned.

Essential Skills:

- Ability to resolve conflicts;
- Customer service skills;
- Ability to uphold departmental policies in stressful situations;
- Ability to recognize risks and implement departmental risk management procedures;
- Excellent written and verbal communication skills.

Certifications and Training Required:

- Applicants must successfully complete the WSU Aquatic pre-employment skill screening;
- CPR/AED for the Professional Rescuer;
- American Red Cross Lifeguarding and Standard First Aid or equivalent;
- Bloodborne Pathogen Training
- Completion of Safety Orientation Checklist and Sexual Harassment Training;
- Handheld radio protocol;
- Successful completion of all audits, re-certifications and written exams;
- Attendance at required staff meetings, trainings, and in-service's;
- Departmental policies and procedures knowledge;
- Departmental risk management responsibilities knowledge;
- Additional risk management and emergency procedure training as developed and required.

Risk Management Responsibilities:

- First response to all emergencies;
- Contact emergency services when necessary;
- Report emergencies through proper reporting lines;
- Complete all accident and incident reports;
- Inspect and document all activity sites and equipment for safety;
- Report hazards through proper reporting lines;
- Monitor participants for proper and safe activity;
- Ensure participants fill out Risk and Release forms as necessary;
- Properly follow procedures for clean up and disposal of biohazard waste;
- Inspect First Aid/AED kits at the beginning of each shift;
- Manage all real or possible risks including potentially moving or canceling activities;
- Responsible for evacuation of aquatic areas as necessary.

UREC Learning Outcomes

Leadership

1. Demonstrate leadership in a professional setting
2. Produce effective communication and conflict resolution
3. Identify practical and efficient decision making methods

Well-being

1. Employ appropriate and professional interpersonal skills
2. Demonstrate effective time management
3. Identify the basic components to leading and promoting a healthy lifestyle

Cultural Competency

1. Evaluate personal strengths and weaknesses
2. Determine suitable behavior in a culturally diverse environment
3. Recognize individuals' potential and contributions within the community

Hours Per Week: Variable, typically, 10–20 hours per week.

Hourly Wage: \$10.65

Level of Responsibility: Level 3. Suitable for entry level.

Contact: Shannon Posey, Coordinator of Aquatics, 509–335–8208