

# Job Descriptions

## Washington State University University Recreation Aquatics

### **Position: Lifeguard**

#### **Duties:**

- Supervise the aquatic environment to ensure the health and safety of the patrons (70%);
- Conduct and document daily inspection of aquatic areas and equipment (5%);
- Participate in bi-weekly inservice training sessions (5%);
- Handle on site inquiries, concerns, conflict situations, rule enforcement, and discipline (5%);
- Administer first aid/handle emergency situations and complete appropriate forms as necessary (5%);
- Perform related secondary duties as assigned (10%);
- Responsible for emergency evacuation of activity areas as necessary;
- Other duties as assigned.

#### **Essential Skills:**

- Ability to resolve conflicts;
- Customer service skills;
- Ability to uphold departmental policies in stressful situations;
- Ability to recognize risks and implement departmental risk management procedures;
- Excellent written and verbal communication skills.

#### **Certifications and Training Required:**

- Applicants must successfully complete the WSU Aquatic pre-employment skill screening;
- CPR/AED for the Professional Rescuer;
- American Red Cross Lifeguarding and Standard First Aid or equivalent;
- Bloodborne Pathogen Training
- Completion of Safety Orientation Checklist and Sexual Harassment Training;
- Handheld radio protocol;
- Successful completion of all audits, re-certifications and written exams;
- Attendance at required staff meetings, trainings, and in-service's;
- Departmental policies and procedures knowledge;
- Departmental risk management responsibilities knowledge;
- Additional risk management and emergency procedure training as developed and required.

#### **Risk Management Responsibilities:**

- First response to all emergencies;
- Contact emergency services when necessary;
- Report emergencies through proper reporting lines;
- Complete all accident and incident reports;
- Inspect and document all activity sites and equipment for safety;
- Report hazards through proper reporting lines;
- Monitor participants for proper and safe activity;
- Ensure participants fill out Risk and Release forms as necessary;
- Properly follow procedures for clean up and disposal of biohazard waste;
- Inspect First Aid/AED kits at the beginning of each shift;
- Manage all real or possible risks including potentially moving or canceling activities;
- Responsible for evacuation of aquatic areas as necessary.

**UREC Learning Outcomes**

1. **Inclusion** – Effectively functions with people who have backgrounds, ideas, attitudes, and behaviors that are different from their own and creates a welcoming environment for all
2. **Leadership** – Demonstrates leadership in a professional setting
3. **Professionalism** – Demonstrates behaviors appropriate for a professional setting
4. **Wellbeing** – Articulates role of active living in contributing to individual and community health and wellbeing. Educates self and patrons regarding wellbeing concepts so that both can make choices that allow them to achieve their highest quality of life.

**Hours Per Week:** Variable, typically, 10–20 hours per week.

**Hourly Wage:** \$12.50

**Level of Responsibility:** Level 3. Suitable for entry level.

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