

# SportsWare Online Login Instructions

**Step 1:** Go to [www.swol123.net](http://www.swol123.net)

**Step 2:** Enter your WSU email into the email field under “Sign In”. Click “Reset Password/Forgot Password”.

**Step 3:** An email will be sent to you with login instructions. Click the link in the email to complete setting up your account.

**Step 4:** You will be directed to this screen:

|               |            |
|---------------|------------|
| Athletes:     | 2,957,132  |
| Injuries:     | 4,655,302  |
| Treatments:   | 16,287,583 |
| ATC's Online: | 848        |

Enter your WSU email and choose a password, then click save.

**Step 5:** You will be redirected to the main login screen, where you can log in with your email and new password.

**Step 6:** Once logged in, you will be taken to this Athlete Portal:

The screenshot shows the CSMi SportsWare Athlete Portal. At the top, it displays the user's name 'Athlete: Clements, Nicole' and the institution 'Pullman Regional Hospital'. The main content area is divided into three columns. The left column contains a calendar for August 2018 with a 'CALENDAR' button below it. The middle column, titled 'ATHLETE'S PORTAL - ATHLETE', contains several sections: 'Forms' (1 form to complete/download), 'Status' (Athlete and Medical History information is INCOMPLETE), 'Game Status' (Practice Status: Cleared To Play: No), 'Notices And Handbooks' (No records to display), and 'Sign Out' (No records found). The right column features a silhouette placeholder for a profile picture with a 'Change Photo' link. The browser's address bar shows the URL 'https://www.swo123.net/...' and the system tray at the bottom indicates the time is 11:38 AM on 8/27/2018.

Please complete the Athlete Information and Medical History with all required fields, and be sure to enter in your WSU student ID number. Also make sure you electronically signing the Consent to Treat form (found under the "Forms" tab).