

**UNIVERSITY RECREATION
WASHINGTON STATE UNIVERSITY
OUTDOOR RECREATION CENTER
Bike Mechanic**

DESCRIPTION

The Bike Mechanic position is primarily responsible for the maintenance of the Coug Bikes and Outdoor Recreation Center rental bike fleets in addition to assisting customers in the WSU Fix-It Bike Shop. This position has specific duties and responsibilities, which are listed below.

Duties:

- Ensure proper maintenance of Coug Bike and rental bike fleets
- Assist customers with bike repairs in the DIY Bike Shop
- Continually learn new techniques and methodology associated with progressive bike maintenance
- Assist in instructing bike maintenance clinics in a wide range of topics
- Help develop clinic curriculum to circulate within the shop and with participants
- Assist with the maintenance and operations of the Coug Bikes system
- Drive WSU vehicles to perform rebalancing of Coug Bikes system
- Other duties as assigned

Essential Skills:

- Ability to work autonomously on bike repairs
- Ability to troubleshoot and communicate issues to patrons to effectively convey solutions for their bike maintenance needs
- Excellent verbal communication skills
- Ability to learn quickly and show motivation to further mechanic skills
- Ability to instruct clinics in groups of 6-8 participants
- Regular personal riding experience on either road or mountain bikes
- Ability to lift and move equipment weighing up to 50lbs.

JOB REQUIREMENTS

Pre-Employment Training Required (will be available to candidates):

- UREC New Employee Orientation
- WSU Sexual Harassment Prevention Training
- American Red Cross First Aid, Infant/Adult/Child CPR and Adult/Child AED
- American Red Cross Bloodborne Pathogens

Additional Requirements:

- Pass background screening
- Maintenance of CPR/AED/First Aid certifications
- Departmental policies and procedures knowledge
- Attendance at required staff meetings and trainings
- Valid driver's license with good safety record

Training Required:

- Completion of Safety Orientation Checklist
- CPR/AED first aid training
- Handheld radio protocol
- Departmental risk management responsibilities and policies
- Area specific technical bike training

POSITION TYPE

WSU On Campus Student Employment

APPROXIMATE HOURS PER WEEK

Variable, typically 6–10

DEPARTMENT/COMPANY

Outdoor Recreation Center

FUNDING SOURCE

On–Campus Non–Work Study, On–Campus Work–Study

REQUIRED WORK SCHEDULE

As a Cougar Bike Attendant, you will be required to work a minimum of three shifts per week. You will also be required to attend any trainings or staff meetings as assigned.

STARTING PAY

\$13.00/hour

CONTACT INFORMATION

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